

Baltimore Green Forum

Planning Meeting Minutes

July 12, 2011

Six of us met on July 12, 2011 and mapped out the plan for the year and took on various "Action Items". Below is a brief summary of what we decided:

1. We will stay at Maryland Presbyterian Church for now, but will explore other city options, perhaps to begin in January 2012.
2. We still stick with the Sunday afternoon format, 4-6:30 pm.
3. Here are the dates we will meet, **please mark them in your calendar:** Sept 25, Oct 23, Nov 27 (including Thanksgiving leftovers potluck), skip Dec, Jan 22, Feb 26, March 25, April 22, May 27, June 24
4. Those present agreed to each "curate" 1 or 2 times, as follows
 - a. - Jack , 2 times
 - b. - Paul, 1 time
 - c. - Lynn, 1-2 times
 - d. - Carla, 1-2 times
 - e. That left several months open, for Karen, Sam, Lore, and a picnic.
5. We went ahead and decided responsibilities for the **first three months**
 - a. - **Sept:** Jack, a movie
 - b. - **Oct:** Paul/Carla/Jack, socially responsible investing
 - c. - **Nov:** Carla, the movie "Gaslands" (on "fracking")
6. Here were the **ACTIONS ITEMS** that each person present agreed to do before the fall.
 - a. - **Paul**
 1. * curate 1-2 times
 2. * update the website each month
 3. * contact all the co-sponsors to see if they want to continue
 4. * start to take over monthly email blasts to our mailing list
 5. * help with publicity/print media
 - b. - **Lynn**
 1. * contact several churches in Roland Park as possible venues
 2. * work with Paul on publicity/print media
 - c. - **Carla**

1. * curate 1-2 times
2. * contact Stoney Run and Homewood Quaker Meeting as possible venues
3. * recruit a team of "volunteers" at the Sept forum and email them every month to see who is available for set up/clean up

d. - **Jack**

1. * curate 2 times
2. * work with Paul to update website by Sept 1st and send out notice of Sept BGF by Labor Day.
3. * continue as our "Key Guy", arrive early each month to help with set up
4. * CSBA Liaison
5. * Balto Green Currency Liaison, see if they want to be a co-sponsor

e. - **Lore**

1. * contact MPC to confirm dates for another year
2. * send out notes from July 12
3. * try to find someone who will be the monthly "nudge" for each curator
4. * clean up the database into a single excel
5. * show Paul how to send out monthly email blasts

f. - **Geoff**

1. * ask BGW if they want to be a co-sponsor and send someone each month
2. * ask USGBC if they want to be a co-sponsor and send a rep each month.

7. We agreed to meet again mid-September